

ASMC BUCKEYE CHAPTER

Officer/Chairperson Commitments

Position	Type of Commitment	Frequency	Up to --	Charge of Time
CHAPTER OFFICERS				
President	Chair, Executive Board Mtg Chair, Executive Cmte Mtg Host Membership Mtg &/or <i>Host Special Event/Workshop</i> Attend National Council Mtg Attend local AGA/ASMC PDO Attend Society's National PDI Provide Committee Oversight	Monthly Quarterly Monthly or <i>Monthly</i> Annually Annually Annually Weekly, As Needed	1½ Hrs 1½ Hrs 1-2 Hrs <i>1-2 Hrs</i> 2days(Nov) 1day (Mar) 4days(May) 15-60mins	Own Time Own Time 1 Hour Absorbed <i>(Rest: Own Time)</i> Absorbed Time Absorbed Time Absorbed Time Own Time
President-Elect	Attend Executive Bd Meeting Attend Executive Cmte Mtg Attend Membership Mtg &/or <i>Attend Spec Event/Workshop</i> Attend local AGA/ASMC PDO Attend Society's National PDI Provide Committee Oversight	Monthly Quarterly Monthly or <i>Monthly</i> Annually Annually Weekly, As Needed	1½ Hrs 1½ Hrs 1-2 Hrs <i>1-2 Hrs</i> 1day (Mar) 4days(May) 15-60mins	Own Time Own Time 1 Hour Absorbed <i>(Rest: Own Time)</i> Absorbed Time Absorbed Time Own Time
VP for Programs	Attend Executive Bd Meeting Attend Executive Cmte Mtg Attend Membership Mtg &/or <i>Attend Spec Event/Workshop</i> Attend local AGA/ASMC PDO Attend Society's National PDI Provide Committee Oversight	Monthly Quarterly Monthly or <i>Monthly</i> Annually Annually Weekly, As Needed	1½ Hrs 1½ Hrs 1-2 Hrs <i>1-2 Hrs</i> 1day (Mar) 4days(May) 15-60mins	Own Time Own Time 1 Hour Absorbed <i>(Rest: Own Time)</i> Absorbed Time Absorbed Time Own Time
VP for Participation	Attend Executive Bd Meeting Attend Executive Cmte Mtg Attend Membership Mtg &/or <i>Attend Spec Event/Workshop</i> Attend local AGA/ASMC PDO Attend Society's National PDI Provide Committee Oversight	Monthly Quarterly Monthly or <i>Monthly</i> Annually Annually Weekly, As Needed	1½ Hrs 1½ Hrs 1-2 Hrs <i>1-2 Hrs</i> 1day (Mar) 4days(May) 15-60mins	Own Time Own Time 1 Hour Absorbed <i>(Rest: Own Time)</i> Absorbed Time Absorbed Time Own Time
Secretary	Attend Executive Bd Meeting Attend Executive Cmte Mtg Attend Membership Mtg &/or <i>Attend Spec Event/Workshop</i> Attend local AGA/ASMC PDO Attend Society's National PDI Provide Committee Oversight	Monthly Quarterly Monthly or <i>Monthly</i> Annually Annually Weekly, As Needed	1½ Hrs 1½ Hrs 1-2 Hrs <i>1-2 Hrs</i> 1day (Mar) 4days(May) 15-60mins	Own Time Own Time 1 Hour Absorbed <i>(Rest: Own Time)</i> Absorbed Time Absorbed Time Own Time
Treasurer	Attend Executive Bd Meeting Attend Executive Cmte Mtg Attend Membership Mtg &/or <i>Attend Spec Event/Workshop</i> Attend local AGA/ASMC PDO Attend Society's National PDI Provide Committee Oversight	Monthly Quarterly Monthly or <i>Monthly</i> Annually Annually Weekly, As Needed	1½ Hrs 1½ Hrs 1-2 Hrs <i>1-2 Hrs</i> 1day (Mar) 4days(May) 15-60mins	Own Time Own Time 1 Hour Absorbed <i>(Rest: Own Time)</i> Absorbed Time Absorbed Time Own Time

CHAPTER COMMITTEE CHAIRPERSONS

All	Attend Executive Cmte Mtg	Quarterly	1½ Hrs	Own Time
	Attend Membership Mtg &/or	Monthly or	1-2 Hrs	1 Hour Absorbed
	<i>Attend Specl Event/Workshop</i>	<i>Monthly</i>	<i>1-2 Hrs</i>	<i>(Rest: Own Time)</i>
	Attend local AGA/ASMC PDO	Annually	1day (Mar)	Absorbed Time
	Attend? Society's National PDI	Annually	4days(May)	Absorbed Time
	Provide Committee Oversight	Weekly, As Needed	15-60mins	Own Time